

NRC FORM 114  
(5-90)  
NRCM 4108

U.S. NUCLEAR REGULATORY COMMISSION

**CAREER OPPORTUNITY ANNOUNCEMENT**

DO NOT REMOVE POSTING

AN EQUAL OPPORTUNITY EMPLOYER. CANDIDATES WILL BE CONSIDERED WITHOUT DISCRIMINATION FOR ANY NUMBER OF REASONS SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICAL AFFILIATION, MARITAL STATUS, PHYSICAL OR MENTAL HANDICAPS, AGE, OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

POSITION TITLE: <b>Sr. Operations Manager</b>		ANNOUNCEMENT NUMBER: <b>R0250005</b>	DATES: OPENING: <b>10/09/01</b> CLOSING: <b>10/25/01</b>	EXPIRATION (For "Open Unit Filed" vacancies remove posting on this date)		
SERIES: <b>0801*</b>	GRADE: <b>01301 GG-15</b>	KNOWN PROMOTION POTENTIAL TO: <b>GG-15</b>	AREA OF CONSIDERATION		TYPE OF POSITION	
ORGANIZATION LOCATION: <b>Office of Nuclear Reactor Regulation Program Mgmt, Policy Dev &amp; Planning Staff Work Planning Center</b>			NATIONWIDE		<input checked="" type="checkbox"/> BARGAINING UNIT	NONBARGAINING UNIT
			WASHINGTON, DC COMMUTING AREA		<input checked="" type="checkbox"/> FULL-TIME	PART-TIME
			REGION COMMUTING AREA		<input checked="" type="checkbox"/> PERMANENT APPOINTMENT	TEMPORARY APPOINTMENT
			<input checked="" type="checkbox"/> OTHER NRC Wide		INCUMBENT IS SUBJECT TO RANDOM DRUG TESTING	NOT TO EXCEED
DUTY LOCATION: <b>Rockville, MD</b>		TRAVEL REQUIREMENTS: <b>None</b>	NAME OF IMMEDIATE SUPERVISOR: <b>Timothy Collins</b>			

APPLICATION INSTRUCTIONS: COMPLETE AND SUBMIT THE FOLLOWING TO THE ADDRESS SPECIFIED AT THE BOTTOM OF THIS PAGE. (Use the Vacancy Announcement Number in all correspondence.)

1. AN UPDATED SF171 PERSONAL QUALIFICATIONS STATEMENT OR APPLICATION FOR GOVERNMENT EMPLOYMENT OR RESUME
2. AN NRC FORM 115, VACANCY APPLICATION STATUS NOTICE (NRC applicants only)
3. A COPY OF YOUR CURRENT PERFORMANCE APPRAISAL OR A SIGNED STATEMENT THAT IT IS NOT AVAILABLE.
4. NRC APPLICANTS (ONLY): FOUR COPIES OF APPLICATION MATERIALS REQUESTED.
5. THE NRC IS A ZERO-TOLERANCE AGENCY WITH RESPECT TO ILLEGAL DRUG USE.
6. OTHER (Specify):

NOTICE: APPLICATIONS MAY BE REFERRED TO THE RATING ENTITY A MINIMUM OF SIXTEEN (16) CALENDAR DAYS AFTER OPENING DATE

NONBARGAINING UNIT POSITIONS ONLY: CANDIDATES WHOSE PRESENT PROMOTION POTENTIAL DOES NOT EXCEED THE POTENTIAL OF THIS VACANCY MAY NOT BE SUBJECT TO RATING PROCEDURES AND MAY BE REFERRED DIRECTLY TO THE SELECTING OFFICIAL.

DUTIES OF POSITION (If this position is announced at multiple grade levels, these duties describe the full performance level; at lower grade levels the duties may vary slightly and will be performed under somewhat closer supervision.)

**THE WORK PLANNING CENTER IS IN AN OPEN-SPACE ENVIRONMENT**

Serves as a highly qualified technical specialist assisting the Director, Program Management, Policy Development and Planning Staff. Provides technical direction and coordination for the Work Planning Center relating to the development and implementation of process standards, development and monitoring of review schedules, validation of work

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QUALIFICATIONS REQUIRED (If the position is announced at multiple grade levels, these qualifications describe the full performance level, unless otherwise specified. The position description, immediate supervisor, and/or NRC Manual chapter and Appendix 4108 can be consulted for more detailed qualification requirements and/or interpretation of qualifying experience.)

**"REPOSTED TO CHANGE SERIES"**

\*SERIES 0801/1301/1515 THIS IS AN INTERDISCIPLINARY POSITION  
(EXPERIENCE GAINED IN RELATED AREAS/DISCIPLINES WILL ALSO BE CONSIDERED)

Candidates must meet the basic qualifications required by having at least one year of specialized experience at the next lower grade level or

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RATING FACTORS (Applicants are strongly encouraged to submit a statement addressing the Rating listed below.)

**APPLICANTS MUST ADDRESS THE RATING FACTORS LISTED BELOW**

1. In-depth knowledge of the principles, theories, and practices in a range of engineering disciplines sufficient to enable planning, budgeting, scheduling, evaluating, and performance monitoring of a wide variety of technical concepts and programs.

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FOR ADDITIONAL INFORMATION CONTACT:

**Darlene Mahoney****E-Mail: DSM****Mail Stop: 03E17A**

TELEPHONE

AREA  
CODE  
**301**

NUMBER

**415-3022**

SEND APPLICATION MATERIALS TO:

<input checked="" type="checkbox"/> Human Resources Services & Operations Office of Human Resources U.S. Nuclear Regulatory Commission Washington, D.C. 20555	<input type="checkbox"/> Region I Personnel Officer U.S. Nuclear Regulatory Commission 475 Alleghale Road King of Prussia, PA 19406	<input type="checkbox"/> Region II Personnel Officer U.S. Nuclear Regulatory Commission 61 Forsyth Street, SW (23785) Atlanta, GA 30303	<input type="checkbox"/> Region III Personnel Officer U.S. Nuclear Regulatory Commission 801 Warrenville Road Lisle, IL 60532	<input type="checkbox"/> Region IV Personnel Officer U.S. Nuclear Regulatory Commission 611 Ryan Plaza Drive, Suite 400 Arlington, TX 76011
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**CAREER OPPORTUNITY ANNOUNCEMENT**  
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ANNOUNCEMENT NUMBER	OPENING DATE	CLOSING DATE (close of business)	EXPIRATION DATE (For "Open Until Filled" vacancies, remove posting on this date)
R0250005	10/09/01	10/25/01	

DUTIES OF POSITION - CONTINUED

requests, coordination of work activities among other NRR work groups and contractors and with other offices. Also provides support for a broad variety of program management, policy development, and program evaluations relating to technical review and inspection activities for nuclear power plants currently operating, under construction, or under design.

QUALIFICATIONS REQUIRED - CONTINUED

equivalent.

SPECIALIZED EXPERIENCE is experience which is in or directly related to the line of work of this position and which has equipped the candidate with the knowledge, skills and abilities to successfully perform the duties of the position.

RATING FACTORS - CONTINUED

(Describe your specific work experience, education, training, and developmental assignments in which you acquired knowledge in this area. Give examples of how you used this knowledge to accomplish assignments relating to this area.)

2. Knowledge and understanding of the applicable laws, regulations, policies and procedures, guidance and safety requirements regarding nuclear power plant siting, design, construction, testing, operations, and environmental impact.

(Describe your specific work experience, education, training and developmental assignments in applying applicable laws, regulations, policies, and procedures as they relate to this area.)

3. Ability to direct the activities of a diverse group of technical and administrative staff in the development and implementation of planning, scheduling, monitoring, and evaluating office regulatory activities.

(Describe specific experience, training, or developmental assignments which demonstrate your ability or potential to provide leadership. Provide specific examples of your experience in planning, coordinating, leading or facilitating the activities of a group. Give examples of your accomplishments which demonstrate your ability to establish effective working relationships, foster a motivated team atmosphere and effectively utilize other resources. Provide examples of conflicts resolved and approaches utilized to accommodate and resolve any competing program

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RATING FACTORS - CONTINUED

demand or personnel conflicts.)

4. Ability to communicate technical information, ideas, and advice in a clear, concise and logical manner and to present conclusions, both orally and in writing.

(Describe specific work experience, education, training and developmental assignments which demonstrate your ability to communicate technical information effectively in oral and written form. Describe the kinds of oral and written presentations you have made, to whom, and for what purpose.)

EXECUTIVE AGENCIES ARE PROHIBITED FROM ACCEPTING OR CONSIDERING APPLICANTS FOR COMPETITIVE APPOINTMENTS OR POSITIONS BASED ON POLITICAL RECOMMENDATIONS FROM MEMBERS OF CONGRESS, CONGRESSIONAL EMPLOYEES, ELECTED STATE OR LOCAL GOVERNMENT OFFICIALS, AND POLITICAL PARTY OFFICIALS. SUCH OFFICIALS MAY ONLY SUPPLY STATEMENTS REGARDING THE CHARACTER AND RESIDENCE OF THE APPLICANT.